

## CESA 3 PDP Reviewer Training May 2017

**Culminating Face-to-Face Session in the Boscobel School District on May 23<sup>rd</sup>.**

The next PDP Reviewer Training offered by CESA 3 has been scheduled for May 2017. PDP Reviewers are needed across our CESA to help educators complete the “Goal Approval Process” and the “PDP Verification Process” for re-licensure. We need reviewers from the teaching ranks, from pupil services staff, and from administrators.

It is really great when a district can provide the reviewers needed by their staff from within their own faculty. PDP Reviewers should hold a professional level license to take the training.

This training has two components. The first component is completed on-line with the support of a facilitator. Participants have a two week window to complete this portion of the training at their convenience. The second portion of the training is completed at a 3 hour face-to-face session with the facilitator.

So, here is how it works. Interested staff will need to register for the training on the CESA 3 Website before 4:00 Pm on Friday May 5<sup>th</sup>, using MyQuickReg. On Monday May 8<sup>th</sup>, the registered participants will receive an email from DPI with the access information they need to do the on-line portion of the training. Participants will have until noon on Monday May 22<sup>nd</sup>, to complete the on-line portion of the training. David Allen from CESA 3 will be the training facilitator. **ALL** of the on-line activities must be completed and reviewed before a participant can participate in the face-to-face training. **The face-to-face training will be conducted in Boscobel on Tuesday Afternoon, May 23<sup>rd</sup> from 4:00 to 7:00 PM.** Following the face-to-face training all of the participants who have completed the training will be licensed as PDP Reviewers for 5 years.

This training is supported by the DPI and CESA 3, with no cost to the participants or their school districts. Please contact David Allen at CESA 3 with any questions. [dallen@cesa3.org](mailto:dallen@cesa3.org)